

## MEETING MINUTES

---

### A. CALL TO ORDER

Board President Smith called the Regular meeting of the Governing Board to order at 6:00 PM.

### B. ROLL CALL

1. **Rachelle Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley**  
All Board members were present.  
All Cabinet members were present.

### C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

### D. ADJOURN TO CLOSED SESSION

Adjourned to Closed Session at 6:01 PM.

1. Pursuant to Government Code section 54957.9: Litigation Case #16/17-4; Conference with Legal Counsel
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8); District Case 22/23-04
3. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee
4. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent of Human Resources

### E. RECONVENE TO REGULAR SESSION

Board members returned to Regular Session at 7:03 PM.

### F. REPORT OUT OF CLOSED SESSION

Board President Smith announced that the Board took no action in Closed Session.

### G. PLEDGE OF ALLEGIANCE

NTA Vice President Hillary Hill led the Pledge of Allegiance.

### H. APPROVAL OF THE AGENDA

Agenda approved.  
M/S/C- (Solomon/Haddoak)  
Vote: 5 - 0

### I. APPROVAL OF MINUTES

1. **Consideration of Approving the Minutes of the Organizational Meeting of December 13, 2022**  
Minutes approved.  
M/S/C- (Talley/Solomon)  
Vote: 5 - 0
2. **Consideration of Approving the Minutes of the Regular Meeting of December 13, 2022**  
Minutes approved.  
M/S/C- (Solomon/Talley)  
Vote: 5 - 0

**J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS**

- Board member Solomon welcomed everyone back from winter break and thanked staff for a smooth first week considering the extreme weather. Mrs. Solomon looks forward to a great spring semester;
- Dr. Hernandez presented formal resolutions on behalf of Senator Scott Wilk honoring former Board members Brian Walters and Donna Rose for their service and commitment to the Newhall School District and its community;
- Dr. Hernandez congratulated Oak Hills, Pico Canyon, and Stevenson Ranch Schools for recently being named 2023 CA Distinguished Schools. The three schools will be honored at a future Board meeting;
- Dr. Hernandez thanked Chad Rose, the Instructional Services staff and sites who recently hosted the winter intersession programs. The programs ran smoothly and were a big success;
- Dr. Hernandez congratulated the 2023 Teacher of the Year nominees for all 10 NSD schools; nominees will be honored at a future Board meeting;
- Interim Assistant Superintendent of Business Services Donna Rose acknowledged Fred Palmer, Dan Keracher and the entire FMO team for staying on top of leaks, drainage and flooding problems due to the recent extreme weather. Follow-up is underway for those sites that had damages due to fallen trees;
- Board member Solomon welcomed Donna Rose to the District in her new role as Interim Assistant Superintendent of Business Services;

**K. PUBLIC COMMENTS**

There were no public comments.

**L. PUBLIC INTEREST**

**1. Consideration of Approving Resolution 22/23-13: Recognizing January as School Board Member Month**

In honor of School Board Member month, Dr. Hernandez read aloud Resolution 22/23-13 recognizing the dedication and hard work of the Governing Board ensuring the District provides an education system that meets the needs of all its students.

Board member Solomon shared it's an honor and privilege to serve the NSD staff and community and thanked everyone for their continued support.

Item approved.  
M/S/C - (Talley/Robert)  
Vote: 5 – 0

**M. CONSENT CALENDAR**

**1. Removal of Items From the Consent Calendar**

No items were removed.

**2. Consideration of Approving Items on the Consent Calendar**

Consent Calendar approved.  
M/S/C - (Robert/Solomon)  
Vote: 5 – 0  
Roll call vote:  
Haddoak – Aye  
Robert - Aye  
Smith – Aye  
Solomon - Aye  
Talley - Aye

- 3. **Consent Calendar- Business Services**
  - i. **Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants**
  - ii. **Consideration of Approving Gift Report #22/23-7**
- 4. **Consent Calendar- Human Resources**
  - i. **Consideration of Approving Personnel Report #22/23-12**
- 5. **Consent Calendar - Curriculum/Instructional Services**
  - i. **Consideration of Approving Contract for Wyland Foundation Mobile Exhibit at Wiley Canyon, Newhall, McGrath, Old Orchard and Peachland Elementary Schools**

**N. STAFF REPORTS**

- 1. **Staff Reports- Student Support Services**
  - i. **Consideration of Approving 2022-2023 Master Contract with Simun Psychological Assessment Group PC DBA Neuropsychology Partners**  
Item approved.  
M/S/C - (Solomon/Haddoak)  
Vote: 5 – 0

- 2. **Staff Reports- Business Services**
  - i. **Consideration of Approving the 2023 Financial Calendar and 2023-2024 Budget Guidelines**  
Item approved.  
M/S/C - (Solomon/Talley)  
Vote: 5 – 0
  - ii. **Consideration of Approving the Purchase of Bark for Schools+ for Student Digital Safety**  
Dr. Hernandez shared that the item will no longer be presented for formal approval, but rather a discussion item to help answer several questions.

I.T. Director Ken McGaffee, Vice President of Sales for Bark Bill Klasnic and representative for Bark Jamie Fitzer presented an overview of Bark for School's services. This digital safety program can increase the ability to identify threats of violence, suicidal ideation, school threats, bullying, sexual content and more.

In response to Board member questions regarding privacy and terms, Bark staff shared the company does not share or sell any student data and non-severe information is never stored longer than 30 days from an incident.

At the direction of the Board, staff will consult with the District's insurance carrier and legal team to review terms and conditions. Staff will also consult with site administrators and parent groups for additional feedback. The item will be presented at a future Board meeting for consideration.

- 3. **Staff Reports-Administrative Services**
  - i. **Consideration of Approving Three (3) Amendments to the June 28, 2022 Employment Contract Between Dr. Leticia Hernandez and the Governing Board of the Newhall School District**  
Item approved.  
M/S/C - (Solomon/Robert)  
Vote: 5 – 0

- ii. **Final Planning Discussion Regarding the 2023 District Open House**  
 On November 8, 2022, Board members agreed to host an in-person Open House in 2023 after a hiatus due to the COVID-19 pandemic. Members confirmed to host the event at Oak Hills Elementary on February 7, 2023, at 6:30 PM.

Topics for the 30-minute breakout sessions will include the DLI Program, the Arts and Music programs and ELA/Math academic achievement. The event will also include representatives from the preschool program, PTAs and Foundations and the special education program to help answer questions for families new to the District.

- iii. **Consideration of Ratifying Resolution 22/23-10: Tribute to Donna Rose and Resolution 22/23-11: Tribute to Brian Walters**

Item approved.  
 M/S/C - (Robert/Solomon)  
 Vote: 5 – 0

- iv. **Consideration of Approving the Williams Quarterly Summary Report**

Item approved.  
 M/S/C - (Solomon/Haddoak)  
 Vote: 5 – 0

**4. Staff Reports- Curriculum/Instructional Services**

- i. **Consideration of Approving Dynamic Intervention Contract for Parent Education Nights Scheduled January 31st and March 7th, 2023**

Item approved.  
 M/S/C - (Solomon/Robert)  
 Vote: 5 – 0

**O. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- Governance operations

**P. ADJOURN TO CONTINUATION OF CLOSED SESSION**

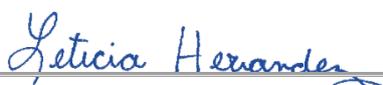
There was no second Closed Session.

**Q. ADJOURNMENT**

Board President Smith adjourned the meeting at 8:28 PM.

The next Regular Board Meeting is scheduled for January 24, 2023. Closed Session begins at 6:00 PM, followed by Open Session at 7:00 PM.

  
 \_\_\_\_\_  
 Suzan T. Solomon, Governing Board Clerk Pro Tem

  
 \_\_\_\_\_  
 Dr. Leticia Hernandez, Secretary